Additional Resources

The following are additional   
resources that may help you   
address your concerns:

State Ombudsman Office

[Name]

[Website]

[Phone Number]

[Email]

Fair Hearing Office

Under [federal law](https://www.law.cornell.edu/uscode/text/42/671), you have a right to an administrative hearing (or “fair hearing”) if you have a complaint or disagreement with the decision of the child welfare agency. This is an opportunity to have your voice heard before an administrative judge or hearing officer.

[Name]

[Website]

[Phone Number]

[Email]

Know Your Rights Resources

Learn more through the   
American Bar Association’s   
[*Parent Know Your Rights   
Resources*](https://www.americanbar.org/groups/public_interest/child_law/project-areas/parentrepresentation/parent-know-your-rights-resources/) and [*Know Your Rights Toolkit*](https://cwarecollab.com/resources/) developed by   
the [Child Welfare and Racial   
Equity Collaborative](https://cwarecollab.com/) (CWARE).

Introduction

Title IV-B is an important federal law that applies to all states, tribes, and territories. It includes [a new requirement](https://www.congress.gov/bill/118th-congress/house-bill/9076/text) that child welfare agencies inform parents and guardians about available independent legal representation in foster care cases.

[State] Law

[State] law says that parents are entitled to legal counsel when [describe/cite to statute].

If individual is assigned an attorney:

An attorney can help you understand what is happening in your case and can advocate for and with you. Your Attorney is:

[Name]

[Phone Number]

[Email]

If you cannot reach your attorney, you can contact:

[Insert name, phone number and email address of attorney supervisor or law office number. If the attorney is a solo practitioner, insert contact information for the Court Improvement Program or other entity which handles court appointments in your jurisdiction.] You may also contact your caseworker if you need additional assistance reaching your attorney.

If individual is not assigned an attorney:

[Insert name and contact information for [legal aids](https://www.lsc.gov/about-lsc/what-legal-aid/i-need-legal-help), [non-profits](https://www.lawhelp.org/find-help), or [law school clinics](https://www.americanbar.org/groups/public_interest/child_law/project-areas/parentrepresentation/professional-development/) in your jurisdiction that may be able to assist.]

**[Be sure to replace all highlighted and bracketed text (including the highlighting and brackets) in this document with the appropriate information for your state, then delete this sentence as well.]**

Independent Legal Representation Notification Form for [State] Parents/Guardians