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| Job title | <i>National Law School Student Organizer</i> | | |
| Reports to | <i>Staff Attorney</i> | Based in | Remote |

Job Purpose and Location

The National Association of Counsel for Children (NACC) is a nonprofit professional membership and advocacy organization that trains and certifies child welfare lawyers and advocates for policy change to improve the lives of people experiencing the child welfare system. NACC’s 2019-2023 [Strategic Plan](#) aims to accelerate the growth, experience, diversity, and leadership of a national community of child welfare professionals.

NACC is seeking a part-time **National Law School Student Organizer** to help expand our student, professor, and law school engagement to build the pipeline of future child welfare attorneys and diversify our profession. The NACC National Law School Student Organizer will work with NACC’s Membership Coordinator, Staff Attorney, and as needed, Executive Director to continue to develop and operate this exciting program. This position is remote. Applications will be considered on a rolling basis. **Deadline to Apply: February 29, 2024**

Duties and Responsibilities

LAW SCHOOL OUTREACH:

- Develop and execute law school chapter outreach strategy
- Create flyers and marketing materials
- Disseminate emails, social media, and marketing to the law school community
- Update contact lists as needed

STUDENT CHAPTERS:

- Market NACC student chapters and/or connect with existing clubs/clinics and correspond with existing chapter contacts
- Help chapters fundraise to attend [NACC’s National Child Welfare Law Conference](#), and network with students at conference
- Update [NACC Student Chapter Guide](#) as needed

NATIONAL LAW STUDENT ENGAGEMENT:

- Host 2-3 career panels per year
- Support NACC’s student listserv and LinkedIn group
- Potential travel to law schools and other events, including the NACC Conference
- Assist career fair planning, recruitment, and execution at the NACC Conference
- Update [Student Resource Hub on NACC’s website](#)
- Solicit and manage contributions to [Next Generation News](#), the student section of NACC’s quarterly law journal

Qualifications

The Ideal candidate will be:

- Outgoing and comfortable sending emails and making cold calls to law school contacts
- Experienced with college or law school clubs/organizations and/or career centers
- Good at managing Excel spreadsheets to track contacts
- Skilled in written, verbal, and interpersonal communication
- Interested in family law, child welfare, and/or related public interest careers

Minimum Qualifications:

- Current law student (1L or 2L)
- 2 year's experience with MS Office Suite, including Excel

Candidates with lived experience in the child welfare or juvenile legal system, and who add diversity to NACC's staff are strongly encouraged to apply.

Compensation and Length of Position

This is a part-time position for \$25/hour up to 20 hours per week. NACC offers a flexible work schedule and the number of hours worked per week is also flexible.

NACC will also consider candidates interested in sharing the position, splitting the time, and serving as co-organizers. Includes free registration and travel for NACC trainings and events.

This position will begin in March 2024 (date flexible). It is preferred the organizer serve for a minimum of one year, and help select the next organizer before law school graduation

Application Instructions

Applicants must email Membership@NACCchildlaw.org with the following attachments:

1. Resume/CV;
2. Cover letter describing the applicant's qualifications, experience, and skills for the position and interest in supporting law school and law student engagement.

Deadline to Apply: February 29, 2024

NACC Non-Discrimination Policy

NACC is proud to be an equal opportunity employer. It is the policy of the National Association of Counsel for Children not to discriminate against any individual or group on the basis of race, culture, ethnicity, national origin, religion or religious beliefs, physical or mental disability or handicap, sex, sexual orientation, gender identity or gender expression, or age. NACC embraces diversity among its Board, staff, members, volunteers, and consultants.