



JUSTICE BENEFITS, INC.

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**JUSTICE BENEFITS, INC.**

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## **Chatham County, GA Child Advocacy Services**

### **Enhanced Title IV-E Legal Administrative Claim**

**for the Quarter that ended March 31, 2022  
(Based on Actual Expenditures)**

### Quarterly Invoice (3<sup>rd</sup> 2022)

**Remit Checks or Remittance to:**


Office of the Child Advocate  
 Attn.: Jerry Bruce, Director  
 7 Martin Luther King, Jr. Drive, Suite 347  
 Atlanta, Georgia 30334

Office: 404-656-4200  
 Email: [jbruce@oca.ga.gov](mailto:jbruce@oca.ga.gov)

<u>Dates of Service</u>	<u>Description of Accomplishments</u>
For 3 <sup>rd</sup> Quarter – January 2022 thru March 2022	As required in our MOU / IV-E Agreement, we have contracted attorneys. The total amount of those contracted expenses are: <b>\$117,604.25</b>

For 3<sup>rd</sup> Quarter – January 2022 thru March 2022

Total Invoice		<b>\$193,043.34</b>
Title IV-E Penetration Rate	%	35.14%
Title IV-E Reimbursement Rate	%	50%
Approved Payment:		<b>\$33,921.36</b>

I, the undersigned, certify that the services or products shown above have been provided according to the terms of the contract and that the payment amount claimed accurately reflects the contracted rate.   _____ Signature	
	DHS Payment Approval  Date:

**CHATHAM COUNTY, GEORGIA  
ENHANCED TITLE IV-E LEGAL ADMINISTRATIVE CLAIM FOR FY2022 Q3  
Format and Content Checklist**

**Part One: Estimated Cost Impact:**      **Last Quarter: \$ 25,593.52**      **This Quarter: \$ 33,921.36**

<b><u>Part Two: The following documents are contained within this submission:</u></b>	<b><u>Page #</u></b>
Quarterly Claim Worksheet.	2
Cost analysis documentation:	
>Cost Allocation	3
>Expenditure Detail	4
>Payroll	5
>Payroll Analysis	6
>Eligibility Rate	7

CHATHAM COUNTY, GEORGIA  
 ENHANCED TITLE IV-E LEGAL ADMINISTRATIVE CLAIM FOR FY2022 Q3  
 01/01/2022 - 03/31/2022

Department Chatham County, GA

Quarter Third

Date Received \_\_\_\_\_

Fiscal Year 2022

Category	Salaries	Other		Total		
Dependency	49,318.92	26,120.17		75,439.09		
Dependency Training	0.00	0.00		0.00		
Panel Attorneys	0.00	117,604.25		117,604.25		
Totals	49,318.92	143,724.42		193,043.34		
<b>Reimbursable Costs</b>						
Category	Reimbursable Costs	X	FFP Rate	X	ER =	Net FFP
Net Administrative @ 50.00%	193,043.34	X	50.00%	X	35.14% =	33,921.36
Training @ 75%	0.00	X	75.00%	X	35.14% =	0.00
Net Reimbursable IV-E Costs						33,921.36

CHATHAM COUNTY, GEORGIA  
 ENHANCED TITLE IV-E LEGAL ADMINISTRATIVE CLAIM FOR FY2022 Q3  
 01/01/2022 - 03/31/2022

Step 1: Compilation of Financial Data

	Total	Salaries	Fringe	Travel	Supplies	Utilities	Other	Rentals	Unallowable
Child Advocate Office	401,011.83	63,742.01	29,569.05	182.59	2,879.25	0.00	1,128.00	0.00	303,510.93

Step 2: Determination of Allowable Salary Costs

	Total Salaries	Unallowable Salary	Allowable Salary
	100.0000%	22.6273%	77.3727%
Child Advocate Office	63,742.01	14,423.09	49,318.92

Step 3: Determination of Allowable Costs

	Salaries	Fringe	Travel	Supplies	Utilities	Other	Rentals	Total
Child Advocate Office	49,318.92	22,878.38	141.27	2,227.75	-	872.76	-	75,439.09

Step 4: Applying Time Study Percentages to Allowable Costs

		Salaries	Fringe	Travel	Supplies	Utilities	Other	Rentals	Total
	<b>Total Allowable Costs</b>	49,318.92	22,878.38	141.27	2,227.75	0.00	872.76	0.00	75,439.09
<b>Dependency</b>	100.00%	49,318.92	22,878.38	141.27	2,227.75	0.00	872.76	0.00	75,439.09
		<b>49,318.92</b>	<b>22,878.38</b>	<b>141.27</b>	<b>2,227.75</b>	<b>0.00</b>	<b>872.76</b>	<b>0.00</b>	<b>75,439.09</b>

CHATHAM COUNTY, GEORGIA  
 ENHANCED TITLE IV-E LEGAL ADMINISTRATIVE CLAIM FOR FY2022 Q3  
 01/01/2022 - 03/31/2022

Dept	Department Description	Acct	Account Description	Total	Salaries	Fringe	Travel	Supplies	Other	Unallowable
2620	Salaries & Benefits	511100	Regular Employee	63,742.01	63,742.01					
2620	Salaries & Benefits	512100	Health Insurance	15,350.52		15,350.52				
2620	Salaries & Benefits	512200	Social Security	4,345.77		4,345.77				
2620	Salaries & Benefits	512400	Pension Contribution	9,872.76		9,872.76				
2620	Personal Services	521200	Professional Services	302,855.45						302,855.45
2620	Personal Services	523500	Travel Expenses	182.59			182.59			
2620	Personal Services	523600	Dues & Fees	550.00						550.00
2620	Supplies	531100	General Supplies	2,879.25				2,879.25		
2620	Supplies	531310	Catered Meals	41.68						41.68
53	Supplies	531700	Other Supplies	213.20					149.40	63.80
54	Capital Assets	542400	Computers	303.60					303.60	
2620	Intergovernmental Charges	551115	Internal Svs - Safety	675.00					675.00	
<b>Grand Total</b>				<b>401,011.83</b>	<b>63,742.01</b>	<b>29,569.05</b>	<b>182.59</b>	<b>2,879.25</b>	<b>1,128.00</b>	<b>303,510.93</b>

CHATHAM COUNTY, GEORGIA  
 ENHANCED TITLE IV-E LEGAL ADMINISTRATIVE CLAIM FOR FY2022 Q3  
 01/01/2022 - 03/31/2022

<b>Position</b>	<b>Class</b>	<b>FTE</b>	<b>Total Salaries</b>
Chief Asst. Child Advocate Attorney	P	1.00	16,982.84
Child Advocate Attorney	P	1.00	14,441.07
Legal Secretary	P	1.00	8,765.12
Unit Specialist	P	1.00	9,129.89
Child Advocate Attorney	U	1.00	14,423.09
<b>Grand Total</b>		<b>5.00</b>	<b>63,742.01</b>

CHATHAM COUNTY, GEORGIA  
 ENHANCED TITLE IV-E LEGAL ADMINISTRATIVE CLAIM FOR FY2022 Q3  
 01/01/2022 - 03/31/2022

Sum of Salaries	
Class	Total
P	49,318.92
U	14,423.09
Grand Total	63,742.01

P	49,318.92	77.3727%
U	14,423.09	22.6273%
	<u>63,742.01</u>	<u>100.0000%</u>



### Weighted Average Calculation of the Third Quarter 2022 Eligibility Rate

Month	Number of Days	Monthly Eligibility Rate	Eligibility Rates
January	31	<b>35.08%</b>	10.87
February	28	<b>35.13%</b>	9.84
March	31	<b>35.22%</b>	10.92
<b>Total</b>	90		31.63
Total For the Quarter			31.63
Total Number of Days			90
Total Weighted Eligibility Rates / Total Number of Days			0.3514
Average Eligibility Rate for the 3rd Quarter*			<u><u><b>35.14%</b></u></u>

*\*This rate is the Georgia state-wide eligibility rate*